

## HANCOCK COUNTY ESC PAY SCHEDULE FOR FY 2021 - 2022

**PLEASE NOTE THE FOLLOWING:**

1. IF TIME SHEETS ARE NOT RECEIVED BY NOON ON THE STATED DATE, YOU MAY NOT GET PAID FOR THOSE HOURS DUE TO PROCESSING TIME CONSTRAINTS CAUSED BY HOLIDAY OR SCHEDULED BREAKS.
2. ALL TIME SHEETS **MUST** BE SIGNED BY A SUPERVISOR/PRINCIPAL **BEFORE** THEY WILL BE PROCESSED.

PAY PERIOD	TIME SHEETS DUE BY NOON ON:	PAY DATES
<b>2021</b>		
Aug. 16 to 31, 2021	Thursday, September 2, 2021	Friday, September 10, 2021
Sept. 1 to 15, 2021	Friday, September 17, 2021	Friday, September 24, 2021
Sept. 16 to 30, 2021	Friday, October 1, 2021	Friday, October 8, 2021
Oct. 1 to 15, 2021	Monday, October 18, 2021	Monday, October 25, 2021
Oct. 16 to 31, 2021	Wednesday, November 3, 2021	Wednesday, November 10, 2021
Nov. 1 to 15, 2021	Wednesday, November 17, 2021	Wednesday, November 24, 2021
Nov. 16 to 30, 2021	Thursday, December 2, 2021	Friday, December 10, 2021
Dec. 1 to 15, 2021	Friday, December 17, 2021	Friday, December 24, 2021
Dec. 16 to 31, 2021	Monday, January 3, 2022	Monday, January 10, 2022
<b>2022</b>		
Jan. 1 to 15, 2022	Tuesday, January 18, 2022	Tuesday, January 25, 2022
Jan. 16 to 31, 2022	Wednesday, February 2, 2022	Thursday, February 10, 2022
Feb. 1 to 15, 2022	Thursday, February 17, 2022	Friday, February 25, 2022
Feb. 16 to 28, 2022	Wednesday, March 2, 2022	Thursday, March 10, 2022
Mar. 1 to 15, 2022	Thursday, March 17, 2022	Friday, March 25, 2022
Mar. 16 to 31, 2022	Monday, April 4, 2022	Friday, April 8, 2022
Apr. 1 to 15, 2022	Monday, April 18, 2022	Monday, April 25, 2022
Apr. 16 to 30, 2022	Tuesday, May 3, 2022	Tuesday, May 10, 2022
May 1 to 15, 2022	Wednesday, May 18, 2022	Wednesday, May 25, 2022
May 16 to 31, 2022	Thursday, June 2, 2022	Friday, June 10, 2022
June 1 to 15, 2022	Friday, June 17, 2022	Friday, June 24, 2022
June 16 to 30, 2022	Friday, July 1, 2022	Friday, July 8, 2022
July 1 to 15, 2022	Monday, July 18, 2022	Monday, July 25, 2022
July 16 to 31, 2022	Wednesday, August 3, 2022	Wednesday, August 10, 2022
Aug. 1 to 15, 2022	Thursday, August 18, 2022	Thursday, August 25, 2022

**\*\*\* Please have time sheets in before leaving for scheduled breaks\*\*\***

**Pay info MUST be at bank 2 days prior to payday**

**These processing times are short - please submit time sheets 1 work day prior to stated deadline**

**Time sheets on this date need to be turned in by the end of the day**